**German Embassy Riga**

**Additional information on availability and representation**

|  |  |
| --- | --- |
| Name: |  |
| Valid postal address: | Address line 1  Address line 2  City, Postal Code |
| Phone number: |  |
| E-Mail: |  |

**1) Availability via e-mail**

The Embassy may contact me via e-mail with further inquiries.

If my application for a *national visa* is rejected, the Embassy may send me the rejection notification via e-mail to the e-mail address given above. I will regularly check the mailbox of this e-mail address.

**2) Representation**

I understand that the visa section can only communicate with me personally or, in addition, with a representative I have appointed (lawyer / family member / supporter).

I identify as my representative:

|  |  |
| --- | --- |
| Name: |  |
| Valid postal address: | Address line 1  Address line 2  City, Postal Code |
| Phone number: |  |
| E-Mail: |  |

Date and signature:

………………………………………………………………………………………………………

**German Embassy Riga**

**Collection of a Visa**

*(This form should be filled out, but not signed, and handed in with the visa documents. The signature is due when collecting the visa)*

|  |  |
| --- | --- |
| Name: |  |

I hereby certify, that

1) I have checked the **data on the visa label**,

2) I am aware that I have to **register with the registration authority** responsible for my place of residence in Germany **within two weeks** of moving into the place of residence. I am also aware that a violation of this is an administrative offense and can lead to a fine*. (The registration and deregistration confirmations can be requested later in visa matters.);*

3) I am aware that I may **stay in Germany for the purpose of the stay stated on the visa label only during the approved period of validity of the visa**;

4) if the estimated length of my stay will exceed the validity of the visa, I will apply for a **domestic residence permit** and make an **appointment with the immigration authorities** immediately after entering Germany.

Date and signature:

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