



Study in Germany

To whom does this leaflet apply?

This leaflet applies to applicants for a place at a university, students and doctoral candidates (dissertation / doctorate) - even if a German language course is necessary before taking up studies. Furthermore to applicants who would like to participate in a language course in Germany.

1. Please read the following information and the list of documents carefully.
2. Prepare the required documents for the application.
3. Book an appointment in the category "National Visa" (except Vander Elst and Working Holiday Visa).
4. Please sort your documents in the given order

Please note:

- Due to the high workload and in order to ensure equal treatment of all applicants, the visa section can only accept applications for processing in the requested form.
- Submitting incomplete documents can lead to the rejection of the application.
- Submitted documents that are sent unrequested cannot be assigned to your application.
- All documents, leaflets and application forms provided by the Embassy are free of charge.
- All information concerning the processing of the application can be found on our [website](#)
- Please refrain from inquiries about the status of the application. Status inquiries do not speed up the visa process.

What kind of documents need to be submitted?

1	Visa application form	
<input type="checkbox"/>	twice, filled out either in German or English	You can find the visa application form free of charge on our website. We recommend to use the VIDEX-System in order to fill out the form online: https://videx-national.diplo.de/
2	Travel document	
<input type="checkbox"/>	Passport <u>AND</u> two non-certified copies from the identification page of your passport	The passport must provide at least two empty pages and must have been issued within the previous ten years.
3	Residence permit	
<input type="checkbox"/>	Valid residence permit for Latvia <u>AND</u> two non-certified copies from the front and back page	
4	Passport pictures	
<input type="checkbox"/>	Two up-to-date, identical, biometric passport pictures	Taken in full-face view directly facing the camera; eyes may not be covered. Please do not glue the photo to the application form.
5a	Study	
<input type="checkbox"/>	Registration certificate or confirmation of application from a German University (original document with two non-certified copies)	If the registration certificate was only sent to you via e-mail: Print out of the certificate (twice) <u>AND</u> e-mail with which the notification was sent (twice)

<input type="checkbox"/>	<i>If you have a conditional approval:</i> Certificate of the conditional approval (original document with two non-certified copies)	If the registration certificate was only sent to you via e-mail: Print out of the certificate (twice) <u>AND</u> e-mail with which the notification was sent (twice)
<input type="checkbox"/>	Verification that the requirements are full-filled (original document with two non-certified copies)	
5b Language course preparing you for your studies		
<input type="checkbox"/>	Certificate of the conditional approval (original document with two non-certified copies)	If the registration certificate was only sent to you via e-mail: Print out of the certificate (twice) <u>AND</u> e-mail with which the notification was sent (twice)
<input type="checkbox"/>	Registration of the language school (original document with two non-certified copies)	It must be indicated how many hours per week are being scheduled (intensive course with at least 18 hours per week).
<input type="checkbox"/>	Confirmation that the fee for the course has been paid (original document with two non-certified copies)	
<input type="checkbox"/>	Motivation letter for the course and your plans after finishing the language course and the studies in either German or English (twice)	
5c Exchange Students (Erasmus)		
Foreign students enrolled at a Latvian university who want to study at a German university for 360 days or less do <u>not</u> need a residence permit if they have a confirmation from the Federal Office for Migration and Refugees (BAMF) stating their right of entry and residence for the purpose of studying within the framework of short-term mobility (Directive (EU) 2016/801). <u>This document will be issued through the BAMF upon request by the German university. Please contact your university for further information.</u> <u>If this document cannot be requested by the university, you can still apply for a visa through the Embassy.</u>		
<input type="checkbox"/>	Certificate of enrollment from the Latvian University (original with two non-certified copies)	
<input type="checkbox"/>	Certificate of registration from the German University (original with two non-certified copies)	
<input type="checkbox"/>	Certificate from the university confirming that the above mentioned document cannot be applied for (original with two non-certified copies)	
5d Language Course		
<input type="checkbox"/>	Certificate of registration at the language school (original with two non-certified copies)	It must be indicated how many hours per week are being scheduled (intensive course with at least 18 hours per week)
<input type="checkbox"/>	Confirmation that the fee for the course has been paid (original with two non-certified copies)	
<input type="checkbox"/>	Motivation letter for the course and your plans after finishing the language course in either German or English (twice)	
6 Language Skills		
<input type="checkbox"/>	Proof of knowledge of the course language (original with two non-certified copies)	Usually proven through a language certificate (can be omitted in exceptional cases)
7 Financing - minimum 861 Euro per month for students and PhD students - minimum 947 Euro per month for study applicants		

<input type="checkbox"/>	Payment of the required amount into a blocked account in Germany (certificate twice)	Information concerning the opening of a blocked account can be found on the website of the Federal Foreign Office. Also if you plan to attend a language course before taking up studies, you must prove funds for 12 months.
	<i>OR</i> Scholarship (original with two non-certified copies)	The notification must contain information on the duration, amount, scope and origin of the funds for the scholarship. Please note that a blocked account may still have to be opened. If the notification was only sent to you via e-mail: Print out of the certificate (twice) <u>AND</u> e-mail with which the notification was sent (twice)
	<i>OR</i> Formal obligation of the parents (or other persons) according to §§ 66-68 AufenthG. (original with two non-certified copies)	With the note “to study” (if necessary also “to language course with subsequent study”) and “creditworthiness proven” (“Bonität nachgewiesen”). Please contact the Aliens Authorities (Ausländerbehörde) or the German representation competent for the place of residence of the parent (or the supporting person).
8	Fee	
<input type="checkbox"/>	75,00 € to be paid by credit card (Master Card / Visa) or in cash	
9	For minors	
	If the applicant is a minor and both parents have custody: <input type="checkbox"/> Birth certificate with apostille and notarized translation (original document with two non-certified copies); <input type="checkbox"/> Notarized declaration of consent from the legal guardians for this stay, with apostille and notarized translation (original document with two non-certified copies) <i>OR</i> Notarized declaration of consent from one of the parents (original document with two non-certified copies) <u>AND</u> <input type="checkbox"/> Court order that the child may leave without the consent of the other parent	
	If only one parent has custody: <input type="checkbox"/> Birth certificate with apostille and notarized translation (original document with two non-certified copies); <input type="checkbox"/> his/her notarized declaration of consent for the stay, with apostille and notarized translation (original document with two non-certified copies) <u>AND</u> Evidence of the custody situation with apostille and a notarized translation (original document with two non-certified copies), i.e. - Death certificate of the other parent <i>OR</i> - Certificate of registration of the father according to the information provided by the mother <i>OR</i> - Court ruling on the deprivation of parental rights - Custody Court Order	

Please note that the Embassy might request the presentation of further documents in individual cases.

10 ***If the Visa has been granted:***

Your concrete travel dates

Travel health insurance

Processing time: Around four to six weeks, in individual cases shorter or longer, especially for visas to attend a language course.

If the Embassy has questions in the course of the visa procedure or additional documents have to be submitted, we will contact you directly.